

Journal of Traumatic Stress
Special Issue/Special Section Proposal

Special Issue/Section: (Title of Special Issue/Section)

Special Issue/Section Editors: (Names/Affiliations of Guest Editor(s))

Proposed Action Editor (Name of Appropriate JTS Associate Editor/Editor to act as Action Editor for the Special Issue/Section)

Vision Statement and Rationale

Note: This may be drawn or adapted from the Preliminary Proposal (1,000-2,000 words). References should be included but are not counted in the word limit.

Table of Contents

Components	Names, Affiliations of Authors	Manuscript Pages Requested
Introduction to Special Issue/Section:	(Guest Editors)	XX pages
Empirical Article Titles:		
1.		XX pages
2.		XX pages
3.		XX pages
4.		XX pages
5. (If Special Issue)		XX pages
6. (If Special Issue)		XX pages
7. (If Special Issue)		XX pages
8. (If Special Issue)		XX pages
9. (Optional, if Special Issue)		XX pages
10. (Optional, if Special Issue)		XX pages
Commentary #1:		XX pages
Commentary #2 (If Special Issue):		XX pages
Total Length:		XXX pages

*Note: This list should include only authors who have **confirmed** their intention to contribute the listed works to this special issue/section. As per JTS submission guidelines, page lengths are based on 12-pt font, 1- inch margins, double-spacing. Maximum length for each article is 30 pages; maximum length for a total special issue is 400 pages, all inclusive.*

Special Issue/Section Article Abstracts

Note: Each abstract should be 500 words and describe the rationale, methods, results and their implications. Abstracts are not needed for the Introduction or Commentaries.

Suggested Reviewers

Note: As part of the peer-review process, all articles will be reviewed by a minimum of two scholars. While some reviewers may be authors on other Special Issue/Section papers, at least one reviewer for each paper will have no direct connection to the Special Issue/Section.

Projected Timeline

Special Issue Proposal Review	(Today's date)	(Allow 1 months)
Initial review of all manuscripts by Guest Editors completed	(Month, Day, Year)	(Allow 2 months)
Initial manuscript revision due to Guest Editors	(Month, Day, Year)	(Allow 2 months)
Submission to Journal	(Month, Day, Year)	(Allow 1 month)
Peer review feedback received	(Month, Day, Year)	(Allow 2 months)
Manuscript revision due	(Month, Day, Year)	(Allow 2 months)
Peer review feedback on revision	(Month, Day, Year)	(Allow 2 months)
Final revision due	(Month, Day, Year)	(Allow 1 month)
Introduction/commentaries due	(Month, Day, Year)	(No more than 1 month later than deadline above)
Editorial feedback for Introduction/Commentaries	(Month, Day, Year)	(Allow 1 month)
Final revision of introduction/commentary	(Month, Day, Year)	(Allow 1 month)
Publication	(Month, Day, Year)	(Allow 2 months)